

Library Building Committee  
Minutes  
January 22, 2015  
Community Center Meeting Room, 4:00pm

Present: Molly MacAuslan, Frank Governali, Martha Palmer, Kathy Ray, Kate Williams-Hewitt, Greg Marles, Jay Scherma, Nadine Cole, Cynthia Lobenstein, Dick Reed.

Absent: Kelly Hasson & Jeff Shedd.

Call to order: 4:05PM

- 1) Approval of Meeting Minutes: December 11, 2014: Molly (5 minutes)  
Passed unanimously
- 2) Construction Update: Dick & Cynthia (5 minutes)  
Greg shared an update on Zachau's construction work. The abatement process had no surprises and the Spurwink School Building will be ADA compliant and estimated to open February 5<sup>th</sup>. Zachau Construction will revise and report out on their construction timeline after the Spurwink School is open and fully operational as the TML's temporary home.  
Dick, Cynthia and Greg meet with Zachau every other week for ongoing communication.
- 3) Exterior Color Selection: Dick (15 minutes)  
Cynthia shared a rendering on the outside of the building. The rendering was done in yellow as a suggested color of the exterior of the building. It is a standard color. The LBC is considering the color.
- 4) Signage: Nadine (20 minutes)  
Nadine shared and reviewed handouts on signage for feedback from the committee. The committee reviewed items that are needed for code, font, and size. The LBC discussed how the signs are designed and how they will be produced. Nadine will do the printing and the assembly to funds.  
A sub committee will reach out to school to see if students will donate photographs they have produced thru the High school photography class that would be used in the signage.
  - A subcommittee will research a picture for the donor wall.
  - It was proposed that the Children's Library might have a leaf design imposed on the windows as an architectural design element.
- 5) Furniture & Fabrics Update: Nadine & Dick (20 minutes)
  - a) Scheduling Site Visits  
Nadine suggested site visits in April.
  - b) Use of local Cabinet Makers for Service Desks:  
Dick reported that shop drawings will happen soon. Confirmation on local artists will be confirmed in early February.
    - i) Sam Robinson?
    - ii) Jeff Bartlett?
    - iii) Others?
  - c) Other?
- 6) Children's Garden Sculpture – Ideas & Artists: Dick & Cynthia (15 minutes)  
Frank will head up a subcommittee regarding sculptures for the children's garden.
- 7) Fundraiser Update: Frank (5 minutes)

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Frank reviewed the budget. It has been a very successful fundraising effort. Blaine Grimes, Joel Bassett have been extremely helpful in the fundraising campaign.

- Technology is still being worked on.
- Jay will set up a meeting with the technology and the LBC March 5 and 4:00.

8) Courier Articles: Molly (5 minutes)

Martha will work on a sustainability article for a spring issue.

9) Other:

The Committee will develop times for presentations to Mike, Council and Public.

Martha reported that some items were removed from TML prior to the construction work and would be recycled, reused and repurposed by Habitat.

10) Next Meeting Date:

11) Adjournment: \_\_\_\_\_

**Submitted By:**

Kate William-Hewitt

**Citizen Participation at Meetings & Workshops**

**Library Building Committee Meetings and workshops:** The purpose of monthly meetings and occasional workshops is primarily for the Library Building Committee to conduct the business of the Committee in accordance with its Charge from the Town Council. Prior to Committee discussion on any item, members of the public may speak on each agenda item for not more than three minutes each and up to a total of 15 minutes. If there are more speakers than the time available, the Chair of the Committee may allocate the speaking time in order to balance the debate. The public will also be afforded an opportunity to speak, using the above guidelines, at the conclusion of each meeting.